

## 2BC Employment Connection

“Whatever you do, work at it with all your heart, as working for the Lord not for human masters”. Colossians 3:22-24

### 4 Questions You Need to Ask During Your Job Interview

*Non-salary Job Interview Questions That No One Else is Asking*

By [Jim Hopkinson](#), Salary.com contributing writer.

#### 1. "What type of training do managers receive?"

If there's one thing that can make or break your happiness at work, it's your manager. A great manager can champion your work, advance your career, and be a mentor for life. A bad manager can make your day-to-day life miserable. This is especially important early in your career, and for younger Generation Y workers, who could make up 40% of the workforce by 2020.

#### 2. "What is the office layout and does it change depending on the kind of work being done?"

For years, one question you were told to ask is "What is the company culture like?" Certainly you want to make sure your personality is a match, whether it's a buttoned-up law firm or laid back creative agency.

#### 3. "What technology is used to get work done, and who does it belong to?"

The presentation highlighted another line that is being blurred – whether you use a company-issued or personal device to get work done. Sure, during the day, you might spend all your time on a work-issued laptop. But what about when you step out for lunch or check email later on that evening?



#### 4. "How are meetings typically run?"

Along with horrible bosses, one of the worst complaints in the corporate world is meetings. Not only do they fill your calendar and prevent you from putting together more than 45 minutes of uninterrupted time on a project, but once you're in them you're often faced with combative power plays and droning Powerpoints.

In conclusion, don't be afraid to raise your hand and ask a less frequently asked question or two. After all, if you are offered and accept the job it's a place at which you'll be spending an inordinate amount of time, so do your part to make sure it's the right fit.

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## How to Dress for a Professional Interview

### Men's Interview Attire

- Suit (solid color - navy or dark grey)
- Long sleeve shirt (white or coordinated with the suit)
- Belt
- Tie
- Dark socks, conservative leather shoes
- Little or no jewelry
- Neat, professional hairstyle
- Limit the aftershave
- Neatly trimmed nails
- Portfolio or briefcase

### Women's Interview Attire

- Suit (navy, black or dark grey)
- The suit skirt should be long enough so you can sit down comfortably
- Coordinated blouse
- Conservative shoes
- Limited jewelry (no dangling earrings or arms full of bracelets)
- No jewelry is better than cheap jewelry
- Professional hairstyle
- Neutral pantyhose
- Light make-up and perfume
- Neatly manicured clean nails
- Portfolio or briefcase

### Interview Attire Tips

- Before you even think about going on an interview, make sure you have appropriate interview attire and everything fits correctly.
- Get your clothes ready the night before, so you don't have to spend time getting them ready on the day of the interview.
- If your clothes are dry clean only, take them to the cleaners after an interview, so they are ready for next time.
- Polish your shoes.
- Bring a breath mint and use it before you enter the building.

### Who is hiring in Richmond?

[www.job.com](http://www.job.com)

[www.warehouse recruit.com](http://www.warehouse recruit.com)

[www.jobsonline.net/fedex.com](http://www.jobsonline.net/fedex.com)

[www.target.com/careers](http://www.target.com/careers)

[www.Jobsinyourarea.com](http://www.Jobsinyourarea.com)

Target  
Home Depot  
Krogers  
Star Bucks

City of Richmond  
Lowes  
McDonalds

If you have a Tip, Quote or an article that you would like to share, forwarded your information to: [hire1staffing@gmail.com](mailto:hire1staffing@gmail.com)

Subject line: 2BC Employment Connection.



**“ARE YOU PREPARED FOR  
YOUR NEXT CAREER?”**